

**Service Area Detail P10 2019/20**  
**Finance & Assets**

	Full Year Budget £	YTD Budget £	YTD Actuals £	YTD Variance £	Commitments £	Remaining Budget £	Explanation for Variances
<b>Industrial Estates</b>							
Gross Direct Costs	12,610	9,646	9,729	83	1,654	1,227	No Major Variances.
Gross Direct Income	(128,649)	(114,950)	(135,609)	(20,659)	0	6,960	(£13,774) Possession proceedings and legal fees; (£4,793) Rental income invoiced quarterly in advance.
Capital Charges	46,238	38,530	38,530	0	0	7,708	
Support Service Charges	46,580	38,850	38,850	0	0	7,730	
<b>Total Industrial Estates</b>	<b>(23,221)</b>	<b>(27,924)</b>	<b>(48,501)</b>	<b>(20,577)</b>	<b>1,654</b>	<b>23,625</b>	
<b>Surveyors Allotments</b>							
Gross Direct Income	(50)	(40)	(50)	(10)	0	0	No Major Variances.
Support Service Charges	5,240	4,380	4,380	0	0	860	
<b>Total Surveyors Allotments</b>	<b>5,190</b>	<b>4,340</b>	<b>4,330</b>	<b>(10)</b>	<b>0</b>	<b>860</b>	
<b>Handy Man</b>							
Gross Direct Costs	41,637	35,260	40,759	5,499	109	769	£2,816 Stock for van.
Gross Direct Income	(54,730)	(41,049)	(39,920)	1,129	0	(14,810)	No Major Variances.
Support Service Charges	65,970	54,990	54,990	0	0	10,980	
<b>Total Handy Man</b>	<b>52,877</b>	<b>49,201</b>	<b>55,829</b>	<b>6,628</b>	<b>109</b>	<b>(3,061)</b>	
<b>Parklands</b>							
Gross Direct Costs	37,282	30,961	29,013	(1,948)	649	7,621	No Major Variances.
Gross Direct Income	(67,628)	(67,628)	(62,917)	4,711	0	(4,711)	(£2,500) Commission on sale of pitch; £6,647. Lower income from recharge of utility costs - under review.
Capital Charges	585	490	490	0	0	95	
Support Service Charges	33,490	27,910	27,910	0	0	5,580	
<b>Total Parklands</b>	<b>3,729</b>	<b>(8,267)</b>	<b>(5,504)</b>	<b>2,763</b>	<b>649</b>	<b>8,584</b>	
<b>Revenue Services</b>							
Gross Direct Costs	678,817	525,065	542,601	17,535	14,814	121,402	Employee Inflation in relation to staff regradings and increments. This is likely to result in a full year variance of £20k.
Gross Direct Income	(452,136)	(230,101)	(222,509)	7,592	0	(229,627)	Although not currently evidenced within the YTD variance there is likely to be a shortfall in court costs recover of £20-£30k.
Support Service Charges	441,270	367,790	367,790	0	0	73,480	
<b>Total Revenue Services</b>	<b>667,951</b>	<b>662,754</b>	<b>687,881</b>	<b>25,127</b>	<b>14,814</b>	<b>(34,744)</b>	
<b>Benefits Subsidy</b>							
Gross Direct Costs	23,321,596	0	(549)	(549)	0	23,322,145	No Major Variances.
Gross Direct Income	(23,321,596)	0	(18,537)	(18,537)	0	(23,303,059)	Rent allowances other recoverable charges.
<b>Total Benefits Subsidy</b>	<b>0</b>	<b>0</b>	<b>(19,086)</b>	<b>(19,086)</b>	<b>0</b>	<b>19,086</b>	
<b>Discretionary Payments</b>							
Gross Direct Costs	61,237	61,237	63,920	2,683	0	(2,683)	One off payment to a parish council.
Support Service Charges	3,770	3,140	3,140	0	0	630	
<b>Total Discretionary Payments</b>	<b>65,007</b>	<b>64,377</b>	<b>67,060</b>	<b>2,683</b>	<b>0</b>	<b>(2,053)</b>	

**Service Area Detail P10 2019/20****Finance & Assets****Non Distributed Costs**

Gross Direct Costs	0	189,153	191,107	1,954	0	(191,107)	No Major Variances.
<b>Total Non Distributed Costs</b>	<b>0</b>	<b>189,153</b>	<b>191,107</b>	<b>1,954</b>	<b>0</b>	<b>(191,107)</b>	

**Administration Buildings Svcs**

Gross Direct Costs	566,490	393,903	415,190	21,287	40,399	110,901	See Note A
Gross Direct Income	(277,475)	(155,310)	(161,556)	(6,246)	0	(115,919)	See Note B
Capital Charges	76,860	64,050	64,050	0	0	12,810	
Support Service Charges	(291,643)	(243,030)	(243,030)	0	0	(48,613)	
<b>Total Administration Buildings Svcs</b>	<b>74,232</b>	<b>59,613</b>	<b>74,654</b>	<b>15,041</b>	<b>40,399</b>	<b>(40,821)</b>	

**Buildings Svcs**

**Note A:** £9,122 Evaporative cooling system at Fakenham Connect; £23,607 R&M and service contracts; (£5,413) Rental payments not required for Stonehill Way - premises vacated; (£8,092) Invoices not received for rent and cleaning services at Kings Arms Street.

**Note B:** (£15,421) Service charges - some of which relate to a contribution to capital costs; £8,269 Lower rental income at Fakenham Connect - top floor of building not rented out.

**Property Services**

Gross Direct Costs	567,044	476,134	588,111	111,977	47,420	(68,486)	<b>See Note A</b>
Gross Direct Income	0	0	(6)	(6)	0	6	No Major Variances.
Capital Charges	12,385	10,320	10,320	0	0	2,065	
Support Service Charges	(579,429)	(482,810)	(482,830)	(20)	0	(96,599)	
<b>Total Property Services</b>	<b>0</b>	<b>3,644</b>	<b>115,595</b>	<b>111,951</b>	<b>47,420</b>	<b>(163,014)</b>	

**See Note A:** (£19,445) Staff turnover. (£8,500) Creditor provision for service charge review. £17,525 Purchase of vehicle - to be funded from Capital. £100,562 Professional fees, including £50,000 for Asset Condition Surveys, £11,250 for Energy Management Contract, £20,900 contract for Feasibility studies at North Walsham and Stalham hubs and £12,913 for tree and Enforcement works. The balance relates to various fees relating to valuation reports, E-tendering, commercial agency work and building cost information services.

**Head Of Finance & Assets**

Gross Direct Costs	101,419	84,520	89,792	5,272	0	11,627	Employee inflation and staff turnover not made.
Support Service Charges	(101,419)	(84,610)	(84,610)	0	0	(16,809)	
<b>Total Head Of Finance &amp; Assets</b>	<b>0</b>	<b>(90)</b>	<b>5,182</b>	<b>5,272</b>	<b>0</b>	<b>(5,182)</b>	

**Corporate Finance**

Gross Direct Costs	426,639	357,420	348,289	(9,131)	23,465	54,885	Net saving resulting from a vacant post.
Gross Direct Income	0	0	0	0	0	0	
Capital Charges	4,491	3,740	3,740	0	0	751	
Support Service Charges	(431,130)	(359,270)	(359,270)	0	0	(71,860)	
<b>Total Corporate Finance</b>	<b>0</b>	<b>1,890</b>	<b>(7,241)</b>	<b>(9,131)</b>	<b>23,465</b>	<b>(16,224)</b>	

**Insurance & Risk Management**

Gross Direct Costs	199,486	99,742	99,743	1	0	99,743	No Major Variances.
Gross Direct Income	(650)	(540)	(28)	512	0	(622)	No Major Variances.
Support Service Charges	(198,836)	(165,740)	(165,740)	0	0	(33,096)	No Major Variances.
<b>Total Insurance &amp; Risk Management</b>	<b>0</b>	<b>(66,538)</b>	<b>(66,026)</b>	<b>512</b>	<b>0</b>	<b>66,026</b>	

**Internal Audit**

Gross Direct Costs	75,000	56,250	51,811	(4,439)	24,886	(1,697)	No Major Variances.
Support Service Charges	(75,000)	(62,500)	(62,500)	0	0	(12,500)	No Major Variances.
<b>Total Internal Audit</b>	<b>0</b>	<b>(6,250)</b>	<b>(10,689)</b>	<b>(4,439)</b>	<b>24,886</b>	<b>(14,197)</b>	

**Service Area Detail P10 2019/20****Finance & Assets****Playgrounds**

Gross Direct Costs	42,428	32,269	28,552	(3,716)	9,935	3,940	No Major Variances.
Support Service Charges	36,970	30,820	30,820	0	0	6,150	
<b>Total Playgrounds</b>	<b>79,398</b>	<b>63,089</b>	<b>59,372</b>	<b>(3,716)</b>	<b>9,935</b>	<b>10,090</b>	

**Community Centres**

Gross Direct Costs	9,753	4,250	3,344	(906)	25	6,384	No Major Variances.
Support Service Charges	7,470	6,240	6,240	0	0	1,230	
<b>Total Community Centres</b>	<b>17,223</b>	<b>10,490</b>	<b>9,584</b>	<b>(906)</b>	<b>25</b>	<b>7,614</b>	

**Public Conveniences**

Gross Direct Costs	569,209	441,480	430,642	(10,838)	85,315	53,252	£19,956 R&M costs, (£31,884) Lower utility costs - invoices not received.
Gross Direct Income	0	0	(680)	(680)	0	680	No Major Variances.
Capital Charges	131,495	109,580	109,580	0	0	21,915	
Support Service Charges	80,717	67,260	67,260	0	0	13,457	
<b>Total Public Conveniences</b>	<b>781,421</b>	<b>618,320</b>	<b>610,250</b>	<b>(8,070)</b>	<b>85,315</b>	<b>85,856</b>	

**Investment Properties**

Gross Direct Costs	95,221	78,363	136,940	58,577	15,537	(57,256)	See Note A
Gross Direct Income	(221,800)	(173,090)	(190,172)	(17,082)	0	(31,628)	(£13,049) Service charges at the Rocket House.
Capital Charges	66,099	55,080	55,080	0	0	11,019	
Support Service Charges	165,510	137,940	137,940	0	0	27,570	
<b>Total Investment Properties</b>	<b>105,030</b>	<b>98,293</b>	<b>139,787</b>	<b>41,494</b>	<b>15,537</b>	<b>(50,294)</b>	

**Note A:** Costs of £43,013 associated with Fair Meadow House - £5,212 R&M, £27,830 septic tank and associated costs for emptying, £5,872 contract cleaning & £4,103 management fees. £13,666 R&M at Stirling Road, Sculthorpe.

**Central Costs**

Gross Direct Costs	86,384	69,544	63,821	(5,723)	6	22,557	£2,114 - Salaries and oncosts are higher than anticipated.. (£10,653) - Budget for general events etc. £2,900 - Data protection fee
Support Service Charges	(86,384)	(72,020)	(72,020)	0	0	(14,364)	No Major Variances.
<b>Total Central Costs</b>	<b>0</b>	<b>(2,476)</b>	<b>(8,199)</b>	<b>(5,723)</b>	<b>6</b>	<b>8,193</b>	

**Corporate & Democratic Core**

Gross Direct Costs	516,705	439,823	407,413	(32,410)	3,718	105,574	(£20,639) Turnover from Planning staff vacancies. This is being used to support temporary contract staff. (£5,668) - Bank charges. (£9,298) - Other Professional Fees - Includes LEP budget of £11,000
Gross Direct Income	0	0	(40,720)	(40,720)	0	40,720	(£34,968) Brexit grant (£5,040) External audit recoverable fees.
Capital Charges	1,000,000	0	0	0	0	1,000,000	
Support Service Charges	1,052,640	877,210	877,210	0	0	175,430	
<b>Total Corporate &amp; Democratic Core</b>	<b>2,569,345</b>	<b>1,317,033</b>	<b>1,243,903</b>	<b>(73,130)</b>	<b>3,718</b>	<b>1,321,724</b>	

**Total Finance and Assets**

<b>4,398,182</b>	<b>3,030,652</b>	<b>3,099,290</b>	<b>68,638</b>	<b>267,932</b>	<b>1,030,960</b>
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